

First Floor East, 51 Sovereign Drive Route 21 Corporate Park Irene, Cent<u>urion</u>

> PostNet Box 61 Private Bag x2 Moreleta Village Pretoria 0097

HIRA

Course Title	Conduct a continuous risk assessment in a workplace	
Maximum Duration	5 Days	
Included in Course	Course Material, Certificate	
Place	Online (e-Learning)	
Unit Standard (SAQA) 120330 NQF 3 Credits 4		
Course Content – Learner Program Outcomes		

MODULE 1: REQUIREMENTS

- The Need for Safety, Health and Environmental Protection 7
- Legal and Organisational Requirements
- Summary of Legal Requirements
- Example of Code of Practice
- Purpose of Workplace Inspections
- Hazards and Risks
- Accidents in the Workplace

MODULE 2: PREPARE TO CONDUCT ASSESSMENT

- Prepare for the inspection
- Workplace Procedures

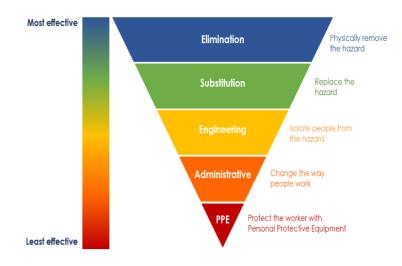
MODULE 3: CONDUCT A RISK ASSESSMENT

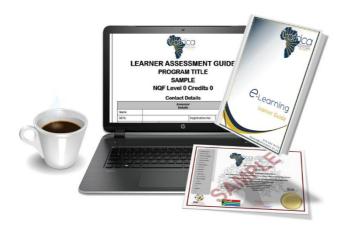
Doing the Inspection

MODULE 4: REPORTING

- Controlling workplace hazards
- Implementing Risk Control Measures
- Maintaining risk control measures
- · Implications of Non-Compliance

Learner Guide Consists of 81 Content Pages





Instructions:

Once we have received your proof of payment, you will be added as a member on our website. You will receive log in details. Please read email carefully and follow instructions.

Online you will find your training material, contact details of your facilitator and assessments.

Training Material May be downloaded for your convenience, but you can also keep it digital. This is completely up to you.

Contact details to your facilitator is available weekdays between 08:00 & 16:00 - We suggest you go through your material and set-up an online meeting with your facilitator with all your concerns. Your facilitator will be available on email, Whatsapp & Skype. Please arrange time, date and means of communication well in advance.

Assessments Once you have proper knowledge of your study material, you may contact your facilitator for your assessment. He/she will discuss your concerns and he/she will make sure you are ready for your assessment.

Please **DO NOT** attempt to do your assessment without proper knowledge of your training material. You will only be allowed to submit your assessment **ONCE**. Make sure you completed your whole assessment before clicking the submit button.

CHECKLIST:

- 1. STUDIED TRAINING MATERIAL
- 2. COMPLETE AND SUBMIT ASSESSMENT
- 3. COMPLETE AND SUBMIT STUDENT FEEDBACK FORM